Keyboard Shortcuts

POS

Command-1:	Scan Product Barcode Mode
Command-2:	Search Products Mode
Command-3:	Search Customer Mode
Command-4:	Scan Dcument Mode
Tab:	Cycle Through Input Modes

DOCUMENTS

Command-=:	Prints User and Time Stamp (in any notes field)
Command-Click:	Pop-up calender to change date of document or payment

LIGHTSPEED MENU

Command-,:	Preferences
Command-H:	Hide LightSpeed
Command-Option-H:	Hide Others
Command-Q:	Quit

FILE MENU

Command-K:	New Quote
Command-R:	New SRO
Command-I:	New Invoice
Command-Shift-C:	New Customer
Command-Shift-P:	New Product
Command-W:	Close Window
Command-N:	New Point of Sale
Command-S:	Save
Command-P	Print
Command-Shift-Q:	Change User

EDIT MENU

Command-Z:	Undo
Command-X:	Cut
Command-C:	Copy
Command-V:	Paste
Command-A:	Select All
Command-U:	UPC Mode
Command-Shift-I:	Schedule iCal Event
Command-Shift-L:	Link This Document
Command-Shift-D:	Apply Discount
Command-F:	Find

TOOLS MENU

      Command-Option-I: Intelligence
      Command-Option-R: Reporting

WINDOW MENU

      Command-1:   Browser
      Command-2:   Purchasing Browser
      Command-M: Minimize Window
      Command-`:   Cycle Thorugh Windows
      Command-]:   Cycle Right Through Tabs
      Command-[:   Cycle Left Through Tabs